

Newburyport School Committee
Policy Subcommittee
Meeting Minutes
November 13, 2023
5:00 PM
Superintendent's Office

1. Attendees: Juliet Walker, Bruce Menin, Steve Cole, Pam Kealey, Sean Gallagher (via Zoom), Dorothy Presser (via Zoom)
2. Approval of October Meeting Minutes
 - Bruce Menin moved to approve
 - Steve Cole seconded the motion
 - Approved unanimously
3. Policy Review
 - Continued review drafts of Section J
 - [Section J Policy Analysis.docx](#)
 - [J Section - merged.docx](#)
 - Reviewed status of staff, committee, and legal review of:
 - DBJ – referred to Business Manager
 - Pam Kealey will share email from Phill Littlehale with revisions from Finance Committee discussion
 - FF – recommended for legal review
 - Pam Kealey will share email from school attorney regarding feedback on FF
 - GBEBD – referred to Finance Subcommittee and Fundraising Advisory Committee
 - IHBAA – referred to staff
 - IL – confirm if this content is covered by other policies
 - ILD – needs further discussion
4. Adjournment
 - Bruce Menin moved to adjourn the meeting
 - Steve Cole seconded the motion
 - Approved unanimously